***BOARD MEETING – SPRING CONFERENCE- NATIONWIDE CONFERENCE CENTER – LEWIS CENTER, OHIO – APRIL 17, 2018***

President Ja’net Crawford welcomed everyone and called the meeting to order at 6:57 p.m.

**ATTENDEES:**

Ja’net Crawford, President, Montgomery Amanda Parker, Vice President, Gahanna

Marcia Soos, Treasurer, Shadyside Rebecca Rosenbalm, Secretary, Monroe

Robin Kemp, SW rep, Amberley Village Kathy Kaluger, SE rep, St. Clairsville

Karen Goaziou, NW rep, Put-in-Bay Sonja Morrow, for Kathi Cole, NE Rep, N. Ridgeville

Molly Schwartz, CE rep, Pickerington Joy Bedard, Past President, Grove City

Linda Lutts, Education Committee Chair,

Sharonville

Absent: Kathi Cole, North Olmsted

**OLD BUSINESS:**

Secretary Becky Rosenbalm presented the board meeting minutes from the fall conference, dated September 20, 2017. No additions or corrections were made to the meeting minutes.

Marcia Soos motioned to approve the minutes with a second from Molly Schwartz. The minutes were approved.

Treasurer Marcia Soos presented the treasurer’s report dated April 18, 2018 with an ending balance of $50797.83. Marcia presented a revised Treasurer’s Report dated December 21, 2017. Marcia noted that there were several late registrations for the spring conference. There were 22 registrations received after the deadline. Marcia suggested in the future if clerks can mail, fax or email the registrations to her and then get the check sent later. One vendor had to cancel and did not get their registration $ back. Robin Kemp motioned to approve the treasurer’s report with a second by Molly Schwartz. The report was approved.

Linda Lutts presented the Education Committee Report. The 2018 fall conference is scheduled for September 27 and 28, 2018 and will be held at the Embassy Suites, 2700 Corporate Exchange Dr., Columbus, Ohio 43231, with a rate of $130/night. The hotel has a shuttle that will take you to Polaris, Easton and Uptown Westerville.

The spring 2019 conference will be hosted by the NE Region and will be April 25 & 26, 2019 at the Hyatt Regency Cleveland at the Arcade at a rate of $139/night for single and double. Sonja Morrow was present for Kathi Cole and presented the board with the information they received from the hotel during their tour.

The fall 2019 conference will be held on September 19 & 20, 2019 at the Mohican Lodge, 1098 Ashland County Rd. # 3006, Perrysville, Ohio, with a rate of $109/nt. We will have 3 fire pits reserved and an outdoor patio for lunch.

**NEW BUSINESS:**

Brian White with Web Hosting Solutions contacted Becky Rosenbalm to see if there was any interest by the Association in updating our website. The site is at least 12 years old and still functional, however outdated and limited to only what we are currently using it for. After reading an email from Brian to the board regarding a new website with a quote from $850-$1000, Marcia made a motion to have the website updated with a second from Molly Schwartz.

Robin Kemp motioned to make June Allison, retired Clerk in Yellow Springs a lifetime member with a second by Becky Rosenbalm.

Future Conferences and Certification Standards were discussed. Robin Kemp presented to the board information she has collected regarding certification and re-certification standards and information regarding future conferences. If changes are made it would start in the Spring of 2020. After much discussion it was determined that we would hold a special board/education committee meeting to discuss further.

With nothing further, Kathy Kaluger motioned to adjourn the meeting with a second by Marcia Soos. The meeting was adjourned to assemble conference packets at 8:15 p.m.

Respectfully submitted,

Rebecca Rosenbalm

Secretary