***BOARD MEETING – FALL CONFERENCE- MARRIOTT - COLUMBUS AIRPORT, COLUMBUS, OHIO – SEPTEMBER 20, 2017***

President Joy Bedard welcomed everyone and called the meeting to order at 6:09 p.m.

**ATTENDEES:**

Joy Bedard, President, Grove City Ja’net Crawford, Vice President, Montgomery

Marcia Soos, Treasurer, Shadyside Rebecca Rosenbalm, Secretary, Monroe

June Allison, SW rep, Yellow Springs Kathy Kaluger, SE rep, St. Clairsville

Kathi Cole, NE rep, North Olmsted Karen Goaziou, NW rep, Put-in-Bay

Joanne Regis, Past President, Linda Lutts, Education Committee Chair,

Martins Ferry Sharonville

Absent: Molly Schwartz, CE rep, Pickerington

**OLD BUSINESS:**

Secretary Becky Rosenbalm presented the board meeting minutes from the spring conference, dated April 26, 2017. No additions or corrections were made to the meeting minutes.

Marcia Soos motioned to approve the minutes with a second from June Allison. The minutes were approved.

Treasurer Marcia Soos presented the treasurer’s report dated September, 21 2017 with an ending balance of $43,427.76. Marcia noted that there were several late registrations for the fall conference, Carlisle, Chagrin Falls, Cleves, Northfield and vendor Equivant. There were two courts that had to cancel the registration late, Loveland, Kelley’s Island and Trenton. Becky Rosenbalm motioned to approve the treasurer’s report with a second by Kathi Cole. The report was approved.

Linda Lutts presented the Education Committee Report. The spring Ashland conference is scheduled for April 18, 19 and 20, 2018 at the Nationwide Hotel & Conference Center with a rate of $129/night for a single room and $139/night for a double room. Linda is in contact with Ashland University in setting up the speakers for the conference.

The 2018 fall conference is scheduled for September 27 and 28, 2018 and will be held at the Embassy Suites, 2700 Corporate Exchange Dr., Columbus, Ohio 43231, with a rate of $130/night.

Linda will contact Nationwide and try to sign a contract for the spring conference in 2019.

The fall 2019 conference will be held at the Mohican Lodge.

There has been some discussion on the Association assisting members in paying a portion of the 2018 Ashland conference registration. June Allison made a motion for the Association to pay $100.00 PER COURT toward the registration fee with a second by Kathi Cole and the motion was passed.

**NEW BUSINESS:**

Joy has received many vendor related questions prior to the conferences and many questions from clerks regarding tax forms, etc. Vendors have inquired about drayage, and vendor set up. It was discussed that this would be a job for each individual vendor to be in contact with each respective hotel as far as their set up and how to ship their things ahead of time. It was determined that most of our vendors are local and do not need this service. It was also discussed that we can put hotel/motel tax forms in with the registration info and/or the Association website.

There is a new Court Management contact at the Supreme Court, Colleen Rosshirt

There was discussion on NCourt doing electronic conference registrations for the Association so Courts that wish to pay electronically are able to do so. June Allison made a motion to allow the Treasurer to decide whether or not we will use this service in the future, with a second by Ja’net Crawford. Marcia abstained from voting and the motion passed.

There was discussion on amending Article VI of our by-laws from:

Current:

Regular meetings of this Association shall be held semi-annually. Special meetings ay be called by the President of three (3) members of the Executive Committee. One of the regular meeting shall be designated as the annual meeting. The organizational meeting in Columbus, Ohio in January 1992 will be the first annual meeting of the Association and the election of officers shall take place at the first organizational meeting. The other semi-annual meeting may take place outside of Columbus and shall be determined by the Executive Committee. Notice shall be in writing 30 days prior and shall state the purpose and business to be conducted.

Proposed:

Regular meetings of this Association shall be held semi-annually. Special meetings ay be called by the President of three (3) members of the Executive Committee. One of the regular meeting shall be designated as the annual meeting. The organizational meeting in Columbus, Ohio in January 1992 will be the first annual meeting of the Association and the election of officers shall take place at the first organizational meeting. ***The semi-annual meetings may take place outside of Columbus and shall be determined by the Education Committee*.** Notice shall be in writing 30 days prior and shall state the purpose and business to be conducted.

After much discussion it was determined that there will be NO CHANGES.

Marcia Soos made a motion to make Joyce Remec a lifetime member of the Association with a second by Karen Goaziou and the motion passed.

Kathi Cole made a motion for the meeting to be adjourned with a second by Marcia Soos. The meeting was adjourned for the board to assemble conference packets at 8:12 p.m.

Respectfully submitted,

Rebecca Rosenbalm

Secretary