***SPECIAL BUSINESS MEETING /EDUCATION COMMITTEE MEETING - GROVE CITY REC CENTER– GROVE CITY, OHIO – JUNE 15, 2018***

The following Board/Education Committee Members were in attendance:

Ja'net Crawford, President, Montgomery

Joy Bedard, Past President/Education Committee Member, Grove City

Amanda Parker, Vice President/Education Committee Member, Gahanna

Marcia Soos, Treasurer, Shadyside

Becky Rosenbalm, Secretary/Education Committee Member, Monroe

Kathy Kaluger, SE Representative, St. Clairsville

Robin Kemp, Amberley Village, SW Representative

Sonja Morrow, Education Committee Member, North Ridgeville

Angie Zidanic, Education Committee Member, Independence

Linda Lutts, Education Committee Chair, Sharonville

Education Committee Chair Linda Lutts called the meeting to order at 10:09 a.m.

The final bills from Ashland University and Nationwide Conference Center were passed out. Angie requested to see a more detailed breakdown from Ashland University on costs associated with speaker fees/expenses. Linda advised she will be meeting with Ashland soon as a follow up to the conference.

Linda advised there is still one slot left to fill on Thursday from 2:45-4:00 p.m. for the Fall Conference. Suggestions from the group were Customer Service, OPERS Financial Wellness, Mark Weaver - Advanced Public Records, Human Resource Topics. Supreme Court Web Training.

There was some discussion regarding the Spring 2019 Conference and topics. Sonja and Angie presented a "soft" agenda. We discussed ways to get Clerks out to visit the vendors. Angie suggested having the vendors to a demo at some point during the conference. We also discussed having the vendors come in at the beginning of the conference again and introduce themselves and their product like we have done a couple times in the past. Sonja asked about a dinner/murder mystery event in the evening after the Thursday conference. This could be something added to the registration forms for the conference so we can get an accurate head count of who would like to attend.

We discussed the changes for the Association website and it was decided that the most recent email Becky sent out from Brian at Web Hosting Solutions that members would submit their opinions on those questions to Becky and she will send one email to Brian. Becky will reach out to Brian and see if we can add conference registrations, new clerk training registrations and yearly dues forms and see if once completed online they can be emailed to Marcia and/or Becky. Becky will send the mission statement to Brian and we will continue via email from there.

Robin presented the current standards for certification and a copy of the Ohio Municipal Clerk's Association application for certification.

Things to consider ?

we currently have 3 conferences a year (new, spring, fall)

move NCT to Fall and rotate region for the Spring

50 points for initial certification

10 points for re-certification

begin in spring 2020

grandfather already certified clerks

people who attended spring 2018 will be certified

Do we want to open up New Clerk training to more people and have it at a hotel/conference center to allow more people?

Angie stated the past reason to use Kent State/Ashland was to be affiliated w/a college was to have an accredited university certify clerks due to the continuing scrutiny over Mayor's Courts.

Do we want to go from March new court clerk training, to use that toward a new certification for clerks. This would possibly free up the Education Committee help out the presenters for the New Clerk Training. Take a section and make sure the topics/laws are kept up to date.

When Linda meets w/Ashland she will advise them that we are in the process of restructuring our Association and we will be in touch regarding future conferences.

Joy and Amanda will reach out to other members of the new clerk training to see if they are in agreement with the changes to the new clerk training and if they would be welcome to additional help from other clerks to help w/the manual and presenting.

There was some discussion about the Judy Penn fund and do we want to combine this account with the Association account ?

Robin will create an outline of what we have discussed and will email out to the Education Committee and the Board.

Angie made a motion to adjourn the meeting with a second from Linda Lutts. The meeting was adjourned at 1:19 p.m.

Respectfully Submitted,

Rebecca Rosenbalm