***BUSINESS MEETING – SPRING CONFERENCE, HOLIDAY INN NORTH, WEST CHESTER, OH, APRIL 27, 2017***

President Joy Bedard called the meeting to order at 8:40 a.m. and welcomed everyone in attendance.

Joy thanked the SW Association members for their planning of the Spring Conference and then the board was introduced: Marcia Soos, Treasurer; Rebecca Rosenbalm, Secretary and Joanne Regis, Past President. Absent was Ja’net Crawford, Vice President.

The area representatives were introduced: Kathy Kaluger, Southeast, June Allison, Southwest, Karen Goaziou, Northwest, Molly Schwartz, Central, Kathi Cole, Northeast – in for Sonya Morrow who was absent.

**OLD BUSINESS:**

The fall 2017 conference will be held at the Columbus Marriott Airport location on September 21 and 22, 2017 at a rate of $134.95/night.

Secretary Rebecca Rosenbalm presented the meeting minutes from the fall conference dated September 22, 2016. No additions or corrections were made to the minutes and Kathi Cole motioned to approve the minutes. Michele Naish seconded the motion and the motion passed.

Treasurer Marcia Soos presented the Treasurer’s Report dated April 27, 2017 with an ending balance of $45,682.91. Vicki Hughes motioned to approve the Treasurer’s Report with a second from Julie Stelzer. The report was filed for audit.

**NEW BUSINESS:**

The new clerks were welcomed and introduced. There was only one new clerk, Sherry Drake from Amelia.

Linda Lutts, Education Committee Chair introduced the Education Committee.

Joy Bedard – Grove City, Amanda Parker – Gahanna, Marisa Akamine – Westerville, Kathi Cole – North Olmsted, Becky Rosenbalm – Monroe, Karen Goaziou – Put in Bay.

Absent members were Robin Kemp – Amberley Village and Angie Zidanic – Independence.

Our spring Ashland Certification Conference will be held at the Nationwide Hotel and Conference Center in Lewis Center on April 18-20, 2018 at a rate of $139/night for a single room and $149/night for a double room.

Linda mentioned the vendor sheets are in the packets for everyone to visit the vendors, get a signature and then get entered in a raffle.

Joy brought up the reason for booking your hotel stay for conferences under the Association. The Association must give the hotel a ballpark figure of rooms that we will need to be blocked off. If we do not meet this quota the Association must pay for these unused rooms anyway.

Joy mentioned that it is time to select a Nominating Committee. Two members from each region are needed.

It was mentioned at the fall board meeting that the Association would help offset the cost of the spring and fall 2017 conferences. This somehow slipped through the cracks and it was decided that the Association would help with the cost of the Ashland Conference registration because that is a more costly registration fee.

Jessica Eastham motioned to adjourn the meeting with a second from Regina Glenn. The meeting was adjourned at 8:54 a.m.

Respectfully submitted,

Rebecca Rosenbalm

Secretary